

**The Owners Association of Victoria Lakes, Inc.**  
**Application to use the Amenity Center**

Applicant:                    Owner \_\_\_\_\_                    Tenant \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Schedule: (circle days)

Sunday / Monday / Tuesday / Wednesday / Thursday / Friday / Saturday

Time:

Between \_\_\_\_\_ am/pm and \_\_\_\_\_ am/pm

**NOTE: The Amenity Center must be vacated by 8:15 p.m. or Dusk.**

The gazebo cannot be reserved for more than a four (4) hour time period.

Date: \_\_\_\_\_

Use/Function: \_\_\_\_\_  
(not to be used for commercial use)

Number of guests: \_\_\_\_\_

Deposit amount: \$50.00 (non-refundable)      Check # \_\_\_\_\_

The undersigned agrees to the terms and conditions on the back of this application and that this agreement is not effective until signed below by an agent of The Owners Association of Victoria Lakes, Inc. and may be revoked at anytime.

Applicant

Agent, Victoria Lakes

\_\_\_\_\_

Date

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

**The Owners Association of Victoria Lakes, Inc.**  
**Amenity Center**

**Rules and Regulations for Usage**

1. ALL PARTIES AND GROUPS REQUIRE PRE-APPROVAL. The Amenity Center & Pavilion may be used for private parties; however, parties must be reserved and approved in advance. Parties will not have exclusive use of the Amenity Center & Pool and must share all facilities with any other members or their guests. While members will typically respect private parties which are set up in the Pavilion, the reservation only covers the six tables that are the closest to the exit gate facing the walking track and not the entire pavilion structure. No part of the Amenity Center & Pool may be reserved exclusively for private use.
2. It is imperative that all parties be registered with the association. Failure to pre-register and obtain approval in advance may cause your use of the facility to be terminated to accommodate those who have a reservation.
3. If a group does not clean up after their party there will be a clean-up fee charged to the reservation holder's property account. We will use the before and after camera footage to determine whom to charge if multiple parties occur on the same day.
4. All members will be responsible for their guests. Please be sure that proper behavior is observed so as not to disturb other members utilizing the center or homeowners surrounding the Amenity Center & Pool and to ensure no property damage occurs. They must also be escorted by a member who holds an active pool card.
5. No parking on any grass areas. Violators will be towed without any warning.
6. No grilling or cooking is allowed on the premises except at the Pavilion and only using the provided grill equipment. No personal grills are allowed whatsoever.
7. The cost to reserve the amenity center is \$50.00
8. All reservations must be made at minimum of ten (10) days in advance of **all** functions.
9. All payments are to be made payable to: The Owners Association of Victoria Lakes, Inc.
10. ALL PAYMENTS must be received 24 hours in advance to hold your reservation. If deposit is not received in time, the reservation may be given to another resident.

I have read and fully understand and agree to the above rules and regulations.

Applicant's Signature & Date

Victoria Lakes Signature & Date

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